

APPRAISAL EXPERIENCE POINTS SCHEDULE FOR **UNCLASSIFIED INDIVIDUALS**

All work will be done in the presence of and under the direct supervision of a state-certified appraiser.

ONLY applicable to those claiming experience points obtained BEFORE September 10, 2004, up to the first 100 points.

The unclassified individual may accumulate the first 100 experience points with each duty listed in the following table being worth 20% of the total points awarded from the Appraisal Experience Points Schedule of Properties, not to exceed the maximum number of points awarded for each property. Applicants must have experience in at least five of the following categories and no more than one-third of the experience can come from any one of the following categories:

1 (a)	type an appraiser's research notes	20% of total points
1 (b)	type an appraisal report	20% of total points
1 (c)	accompany an appraiser on an inspection visit	20% of total points
1 (d)	assist an appraiser in measuring property	20% of total points
1 (e)	take photographs of specific properties selected and inspected by the appraiser	20% of total points
1 (f)	perform routine calculations	20% of total points
1 (g)	obtain copies of assessment records, deeds, maps, and data from real property databases relating to properties selected by the supervising appraiser	20% of total points
1 (h)	similar duties equal to the above authority	20% of total points

The unclassified individuals who have accumulated 100 experience points and have completed at least **30 hours of the education** may act in the capacity of an appraisal "trainee." However, this is **only** applicable to those individuals claiming more than 100 experience points gained before September 10, 2004. After that date, all individuals are required to register with the Division as a Registered Trainee, meeting those qualifications before accruing additional experience points.

An unclassified individual may not sign an appraisal report or discuss an appraisal assignment with anyone other than the appraiser responsible for the assignment, state enforcement agencies and such third parties as may be authorized by due process of law, or a duly authorized professional peer review committee.

All experience points cannot be earned in less than one 12-month period. For applicants for licensure, a maximum of 400 points will be credited for any one 12-month period. Credit will be given for appraisal experience earned only within five years immediately preceding the licensure or certification application.